

Call Toll Free 1-888-76-FORUM

# Director's Guide

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Forum Music Festivals



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## *About Forum Music Festivals...*

**At Forum Music Festivals**, we're thrilled to be welcoming students and directors back for in-person performances! We welcomed hundreds of students in 2022 and look forward to more great music this year! Thousands of student performers of every age and ability have participated with us for almost 3 decades.

Founded by music educators, our focus is to support directors, encourage young musicians, and promote music standards.

Professional adjudicators offer constructive advice to enrich your students' musical education and reinforce your classroom teaching.

Forum Festivals offers an exceptional quality at an excellent value to both all-in-one-day and overnight student groups.

Your time is valuable. We know that you have many choices. We want your experience with Forum Festivals to exceed your expectations. Discover [\*Forum Music Festivals\*](#). We're dedicated to creating an amazing performing experience for your ensemble.

Here's to another wonderful year of music!

## One-Day Festivals

Our one-day festival packages are budget-friendly, so all schools and ensembles can participate in an area festival.

***Every One-Day Forum Festival includes:***

- Performance in concert-quality theatre
- Recorded & written comments by leading adjudicators
- Motivating, fun awards ceremony at the venue
- Rated, non-competitive or “*comments only*” performance
- Customized plaque for each ensemble
- Recognition for student/section *from each ensemble*
- Admission to major theme parks & attractions
- Meal vouchers add-on option
- *Complimentary* theme park ticket for each director
- *Complimentary* recording of group’s performance
- Flexible payment policy
- Scholarship program for returning schools or directors
- Travel protection may be added for your group for a small additional fee

Festival dates and prices are posted on our website at [www.forummusicfestivals.com](http://www.forummusicfestivals.com).

Visit our [Festival Registration](#) page or call us directly at 1-888-76-FORUM to register for a one-day package.

## Custom Overnight Festivals

Our custom overnight packages are designed to reflect your tour goals and interests. We are committed to setting up an unforgettable trip for you!

### *Every Overnight Package includes:*

All performance options included in one-day package ***plus***

- Lodging at a quality hotel near the festival or attractions
- Breakfast at the hotel included in every package
- Attraction or theme park of your choice
- Complimentary theme park & lodging for each director
- 24-hour phone support during travel
- ***Your Trip Assistant*** automated text messaging system
- Travel protection provided for all participants

### *Customize a package just for your group!*

Special activities to make the most of your experience.

- Additional hotel nights
- Attractions and cultural events
- Group meals
- Concerts & Shows
- Sightseeing & touring opportunities

Contact us today by phone or [website](#) for a no-obligation proposal before registering. To register, visit our [Festival Registration](#) page or call us directly at 1-888-76-FORUM.

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## **What activities may we choose?**

Our one-day and overnight packages can be fully customized. Select from these activities, or we can suggest other options. Contact us for pricing and availability.

### ***Anaheim/Los Angeles Area:***

- \* Disneyland Resort
- \* Knott's Berry Farm
- \* Universal Studios
- \* Six Flags Magic Mountain
- \* Medieval Times or Pirates Dinner Adventure
- \* Museums, Presidential Libraries & Science Centers
- \* Symphony or theatre tickets

### ***San Francisco Area:***

- \* California's Great America
- \* Six Flags Discovery Kingdom
- \* Santa Cruz Beach Boardwalk
- \* Museums & Science Centers including Exploratorium
- \* Golden Gate Park
- \* Bay Cruises or Alcatraz
- \* San Francisco Symphony or musical theatre tickets
- \* Step-on guides for personalized city tour

### ***San Diego Area:***

- \* SeaWorld San Diego
- \* San Diego Zoo or San Diego Safari Park
- \* USS Midway or Hornblower Cruise of the Bay
- \* Museums & Science Centers
- \* Historic Old Town San Diego
- \* San Diego Symphony or musical theatre tickets

## **Can you arrange other performances?**

***YES!*** We have many different suggestions for groups to perform outside of the Festival, including theme park performances and workshops as well as public performances in well-trafficked venues. Contact us directly to explore ideas!

## **How may I stay up-to-date?**

We'd love to keep you posted on everything happening with Forum Music Festivals! Sign up for our monthly [e-newsletter](#) on our website, our mailing list, and follow us on [Facebook](#).

Don't forget to tag us using [@forummusicfestivals](#) and [#2023FMF](#) and post your favorite Festival photos directly to our page!

***Fun and valuable promotions*** are offered via our e-newsletter and Facebook posts—don't miss out on the latest promo for your trip.

## **Where can I find festival dates & details?**

You'll find the latest information on our website. Festival dates, one-day pricing, and answers to the most commonly asked questions can be found at [forummusicfestivals.com](https://forummusicfestivals.com).

[Request a Quote](#) for an overnight trip on our website. And you'll also find the [forms](#) you need to download including the stage set-up form, participant release forms, an electronic Director's Guide, and the Disney Imagination Campus application.

Of course, please don't hesitate to contact us by phone (1-888-763-6786) or email [office@forummusicfestivals.com](mailto:office@forummusicfestivals.com) at anytime.



## *Frequently Asked Questions*

### **What happens at the festival?**

Your day starts with a warm welcome at the check-in desk. Turn in your original conductor's scores for the adjudicators. A runner will guide your group to the warm-up room, then onstage for performance. The stage is pre-set according to your instructions.

Our announcer will introduce your group. Plan 2-3 pieces of 12 to 15 minutes of music.

Two adjudicators will assess your ensemble's performance and provide recorded and written feedback. Part of the benefit of the festival is learning from other ensembles. Your students are encouraged to enjoy & support other festival performers.

Topping off the festival is an exciting *Awards Ceremony* held at the venue. Your students won't want to miss it!

Before you leave the festival, stop by the front desk for your scores, the judges' written comments, and theme park tickets. Judges' recordings will be air-dropped or emailed to you. You'll also receive a recording of your festival performance.

### **Where do we perform?**

Performing in a suitable venue enhances your performance. Festivals are held at well-equipped venues with lighting & sound systems - many are college theatres or recital halls.

### **Is there a dress code for performers?**

Informal attire is fine since groups enjoy an activity after the festival. Many groups wear concert attire, but it's not a factor in judging. No dressing rooms are provided at the venue.

### **Do I pick music from an approved list?**

No, but please select literature that showcases your ensemble's strengths. Adjudicators cite the most common error is music that's too challenging for the group. Performing difficult music poorly doesn't impress judges.

### **Do the judges need original scores?**

Yes, bring original scores for the judges. Copied scores are unacceptable unless accompanied by a publisher's letter.

### **How much music may we play?**

Choral ensembles have **20 minutes**; instrumental groups have **25 minutes**. This includes taking the stage, introductions, pausing between selections, and exiting.

Plan on 12 to 15 minutes of music, typically about 2 to 3 pieces per ensemble.

## **What equipment is supplied?**

We provide the following equipment at our festivals:

*(Other equipment may be available at individual venues. Please ask if you need anything other than what is listed below. No snares, cymbals, drum sets, or bass amps are available.)*

- Tympani
- Grand Piano
- Bass Drum
- Choral Risers
- Chimes
- Recorded accompaniment playback
- Xylophone
- P.A. System—up to 6 microphones

A stage set up form is emailed with your schedule. Return the completed form to us before the festival. Our stage crew will position your set-up for the performance!

## **When will we be scheduled to perform?**

Performances are scheduled approximately 4 to 6 weeks prior to the festival. Directors receive their performance schedule by email.

Directors ***must*** inform Forum Festivals 60 days prior of any transportation limits or other concerns that have an effect on your arrival at the festival . ***A cancellation fee*** will be assessed for any performing ensemble pulled from the festival after the schedule is distributed.

## **How are performing groups rated?**

Forum Music Festivals' *non-competitive, rated format* means that directors choose to perform for either a rating (*Gold, Silver, Bronze, Copper, Merit*) **OR** a “comments only” non-rated award—*Excellence in Performance*. **All** groups receive a plaque at the Awards Ceremony as well as adjudicators comments. Groups are not ranked.

Because our adjudicators hear many groups throughout the year, you may evaluate your group's rating with groups of similar grade levels from across the country. Gold-rated bands, orchestras, and choirs are invited the following year for the *Judges' Invitational*, an annual “best of the best” competition.

## **Tell me about the Awards Ceremony...**

*Your students deserve a great awards ceremony!* Our Award Ceremony celebrates your students' hard work and supports other performers. Awards typically last 15 minutes. Each ensemble receives a plaque plus a musicianship plaque to one student or section from each ensemble.

Awards are held at the festival venue. It's fun, positive, and motivational. Your group may enjoy the balance of the day with no interruption of your afternoon or evening.

## **Where will we get our theme park tickets?**

**One-day participants** receive theme park tickets at the front desk of the festival, not at the theme park. Directors may add or subtract tickets as needed. Extra tickets issued to the director are billed after the festival. No tickets are accepted by mail after the festival.

Finalize your participant count 3 weeks in advance. Student tickets may be returned to the festival, but a credit or refund is only permitted for the ticket cost itself. No refunds for the festival portion when changes are made at the festival.

Theme park tickets for family members may be purchased with cash at the front desk, (other than Disney). Family members may watch performances at no fee. For groups going to the **Disneyland Resort**, your tickets were pre-ordered & aren't eligible for refund, per Disney policy.

**Overnight directors** receive all tickets in a packet shipped one week prior to the festival. Tickets, maps, the latest itinerary, rooming list and other information are included. Please mail the confirmation form before the trip so tickets will be activated.

## **Can a student use an annual pass?**

Students with annual passes should double check for any possible “black-out days.” A “festival only” fee is charged for those students, who may then use their passes for admission to the park. Other exceptions may apply depending on the theme park.

## Disneyland Resort Ticket Policies

\*Subject to change without notice\*

**Tickets for all Disneyland or California Adventure visitors require pre-arrival purchase.**

- Tickets **cannot** be added at the festival.
- No tickets are available at the Disneyland front gate unless space is open over & above reservations, which is unlikely.

**All Disney visitors require theme park reservations.**

- Purchasing group tickets by or before 60 days before the festival through Forum Festivals means your group has a reservation to enjoy the park on a designated date.
- All tickets are date specific.
- Notify us of the first day you will use your tickets. We can't order your tickets without this information.

**For Disney annual passholders in your group:**

- Annual passholders are charged a "festival only" fee.
- Forum Festivals cannot secure a Disney reservation for annual passholders.
- Your annual passholder student or chaperone must make their **own** reservation for the day the group visits the park. Plan for the student's pick-up at the festival, for those who fail to do this.
- If your group is doing an Imagination Campus workshop or performance, a group ticket is required. **No** annual passes will be accepted by Disney.

**Payment Schedule change:**

- Our One-Day Festival payment schedule allows groups to pay half of the festival fees at 60 days prior to the festival & the final half at 30 days prior to the festival. If Disney is your park choice, *that payment schedule no longer applies.*
- To ensure your reservations, **we must receive your ticket order AND 100% payment 60 days before the festival** since Disney won't guarantee reservations after this time.
- For overnight groups, we'll review your payment schedule to ensure that your 60-day payment covers the cost of your Disney ticket as well as other deposits for your trip. If your payment plan is revised to cover this earlier timeline, we will contact you. Your 60-day payment due date must be prompt so we may order your tickets.
- ***Plan ahead*** - adding Disney tickets after the 60-day period will be very difficult, if not impossible.

**Refund Details:**

- **Disney tickets are non-refundable.** Please do not turn in tickets at the festival.
- Any student drops at the festival front desk are not eligible for refund for any portion of the festival package.

**Park Hopper Policy:**

Please be aware of Disney's new Park-Hopper policy:

- Groups entering the park designated as their "first park" must wait until 1 PM to "hop."
- If the group arrives after 1 p.m., you must start at the park where your reservation is booked, and then can immediately "hop" to the other park. The policy is the same for both one day and multi day tickets.

## *Overnight Package Details*

### **How do I budget the cost of a trip?**

Calculating trip costs includes lodging, meals, transportation, & activities. If you have a specific budget, let us know right away. We'll sketch out an itinerary to fit your group's interests & budget.

- **Plan early.** Students need time to meet fundraising goals. This yields a higher ratio of involvement. Start with a realistic number to avoid returning to students for additional funds. Building in a buffer gives you options — refund money, or plan a special meal or extra outing.
- **Create a timeline for collecting funds.** Consider holiday breaks and payment processing time. Give specific due dates for payments to coordinate with our payment schedule.
- **Transportation** is a large part of the travel budget. Determine these costs before giving a per person cost to students. Base these expenses on a realistic number of travelers, so if there's a drop, your bus expense is covered. Other charges may apply— driver's rooms, parking or toll fees. We'll make it all clear to you from the get-go!

### **What about meals?**

Breakfast is included on all Forum Music Festival overnight trips. Theme park or restaurant meal vouchers may be added as well as group meals at student-friendly restaurants.



## **How many chaperones should we bring?**

Many groups recruit chaperones based on a 1 per 10 ratio. Check your district guidelines to verify requirements for chaperones, i.e. background checks, fingerprinting, etc. Be specific about your expectations before the trip. Although the it's enjoyable, their job is to supervise students. Responsibilities can include bus counts, room checks, managing equipment, supervising behavior, or enforcing curfews. Chaperones often manage a preset student group.

## **Do I need a tour escort?**

Our itineraries are so thorough, you won't need a tour escort. However, a tour escort may ensure a seamless and worry-free trip for you! A tour escort can meet your group to handle itinerary details, as your budget allows. Let us know if you would like to build in the cost of a tour escort.

## **Your Trip Assistant – Automated Messaging System**

*Your Trip Assistant* is a convenient and completely customized alert system for directors of overnight groups! This complimentary automated text messaging system allows Forum Festivals to text reminders to you throughout your trip. No need for an onsite tour escort - receive reminders via text before your first warm-up time, prompting upcoming bus loading, theatre or concert start times, restaurant reservations and addresses, and more!

Director must opt in to *Your Trip Assistant*. Text messages apply only to your trip. Standard text messaging rates may apply – contact your carrier for details.

### **Do you offer scholarships?**

**YES!** Forum Music Festivals offers one student scholarship for returning schools or directors for each consecutive year of participation up to five years or 10% off total student balance, whichever is less. Scholarships apply to one-day and overnight packages (hotel, festival, breakfast, theme park) and are available to school groups that book directly with Forum Music Festivals, not through outside tour operators or travel planners.

### **Can you arrange our lodging?**

**YES!** Hotel accommodations are reserved at hotels near your activities. When selecting a hotel for your group, safety and security are of the highest importance. Groups are only lodged at quality hotels with interior corridors. Rooms are requested on the second floor or higher. We do not book student groups in rooms with outdoor access.

Our relationship with hotels helps keep your trip within budget. Any specific requests you provide to us is shared with the hotel.

### **How many are assigned to each room?**

Students usually stay 4 or 5 to a room. Chaperones usually stay 2 to a room. Packages include a complimentary room for each director.

Pricing listed on your itinerary is a per person price based on quad (4/room) or quint (5/suite), triple, double, or single occupancy package with lodging, breakfast, & activities.

## **Can the hotel keep our group together?**

Your group's room block is based on your rooming list.

Chaperone rooms are blocked between student rooms. Directors often request boys' and girls' rooms be on different floors. We'll communicate your requests to the hotel.

## **How do I submit my rooming list?**

After registering, you'll receive an email giving you access to our online rooming list form with your due date indicated. Complete the form for all travelers (students, adults, drivers).

We need your rooming list at least 75 days prior to your trip. Certain hotels require earlier due dates, but our staff will advise you if this applies to your trip.

## **Can I make changes to my rooming list?**

Changes occur in student travel, so we're as flexible as possible. Additions are allowed through Forum, based on hotel availability. After submitting your rooming list, you may change the rooming list *one time at no additional fee*. After that, a charge for each subsequent revision applies. No changes to the rooming list is allowed after the 30-day deadline. Please see our cancellation policy for more details.

## **Can you arrange other trip activities?**

**Absolutely!** We arrange everything from theatre, symphony tickets to bowling parties, museums, sightseeing tours, clinics, workshops, and everything in between.

## **What about ground transportation?**

Our relationship with reputable bus companies yields competitive rates and *you save money!* Upon request, we'll provide a no-obligation quote based on your itinerary. Here's a couple of tips:

- Let's order buses as soon as you have a confirmed date. We'll get a clear picture of costs upfront so you have an accurate quote. A deposit will be required to hold your bus.
- The Department of Transportation determines rules about off-duty hours for drivers. **Safety is top priority.** Drive time limits are key when planning your return trip.
- Traffic jams, bathroom breaks, & surprises happen. Our itineraries provide drivers with precise destinations. We confirm it all so you don't have to!

## **Do we need transportation from hotel to festival to park?**

*Yes*, festivals are about 20 minutes from the hotel or park. Ask about hotel shuttles & more options. Our resources keep costs down.

## **Can you book the bus drivers' lodging?**

*Yes*, we'll book a hotel room for your drivers whether or not we have arranged your charter bus transportation. Driver's rooms must be on the rooming list. Most charter bus companies require a paid day sleeping room for each driver if the group requires transportation at night. Charges for bus driver's rooms vary. This information will be listed on your itinerary - no surprises!

## *Forum Bus Policy*

- While uninterrupted travel during the late night and early morning is not prohibited by law, we recognize that night-time driving can contribute to drowsiness in the driver. We strongly encourage groups to plan alternate itineraries to avoid a late evening departure. ***For that reason, trips will no longer be booked by Forum Music Festivals that require drivers to drive between the hours of 2:00 AM and 4:00 AM. Drivers must be off the clock during these middle of the night hours.***
- Seat belts will be requested and provided unless otherwise notified.
  - *Please know California law now requires seat belts be worn in buses equipped with them.*
- If a district has a list of pre-qualified charter bus companies, we will confer with our client and double check the charter company's safety record so we may abide by the district's guidelines.

### **Federal Regulations mandate that...**

- Motorcoach drivers cannot drive more than 10 hours in a 24 hour period.
- Motorcoach drivers may not drive after having been on duty for 15 hours.
- Motorcoach drivers must have at least 8 hours off before their next shift can start (some bus companies may require more).
- Motorcoach drivers may not drive after 60 hours on duty over seven days or after 70 hours on duty over eight days.
- Driver hours are now tracked using electronic logging devices.

**California regulations mandate that...**

- Charter buses and drivers who transport California students must complete SPAB certification. SPAB stands for School Pupil Activity Bus and is certified through the California Highway Patrol (CHP) .
- Effective July 2018, California State Law SB20 requires that both drivers and passengers wear seat belts. Parents, guardians or chartering companies are being held responsible for making sure children 16 and under are buckled up. ANY charter bus manufactured with seat belts traveling through the state of California, regardless of where they originated, must comply with this law. Directors and chaperones must ensure all students are wearing seatbelts. Fines will be written for offenders.

We believe this new policy will enhance the experience for groups who trust us with selecting and planning their charter bus transportation. If you have any questions or concerns, please don't hesitate to contact us at [office@forummusicfestivals.com](mailto:office@forummusicfestivals.com).

## *Financial Considerations*

### **What is the payment schedule?**

Forum Music Festivals will reserve a spot in the performance schedule based on receipt of registration fees. All fees must be paid in full before the festival. Delinquent schools will be removed from schedule. Pay by credit card on our website or submit a check to Forum Music Festivals.

#### **One-Day Packages Payment Schedule:**

Payments after the registration fee are divided into two due dates: 60 days prior to festival and 30 days prior to festival. Directors should update student and chaperone numbers **no later than 10 days prior** to the festival. New invoices will not be issued after that time.

\*Please see [Disneyland Resort Ticket Policy](#) for packages that include Disney tickets

#### **Overnight Packages Payment Schedule:**

Payment schedules can be customized to meet the needs of your fundraising activities.

- 30 Days after Registration –
    - Registration fee & hotel deposit due.
    - Motor coach deposit, if applicable.
  - 90 Days before First Date of Travel –
    - 1/3rd estimated balance due.
  - 60 Days before First Date of Travel –
    - 1/3rd estimated balance due.
  - 30 Days before First Date of Travel –
    - Final balance based on final Rooming List.
    - Final motor coach balance due. Scholarships and discounts deducted from this invoice.
-

## **Additional Financial Details**

**Registration after 90 days:** Late registrations after 90 days prior to your festival are welcome, space permitting. All payment due dates will be adjusted accordingly.

**Payment Details:** The registration fee does *not* apply toward trip balances. Invoices will be emailed to the director prior to each due date. Notify Forum Music Festivals of changes in student numbers, travel date, or rooming list changes. Forum Music Festivals accepts district purchase orders, but **all fees must be paid in full prior to the trip.** Students with theme park passes are charged a “festival only” fee for performing in the festival.

\*Please note the separate requirements for packages that include [Disneyland Resort tickets](#).

## **Additional Overnight Details**

Schools must submit an accurate rooming list 75 days before the festival date so we can forward a final invoice to you at 60 days, payment due 30 days before the trip. Most hotels require a room list 30-60 days before the travel date or the reservation may be dropped. Some hotels have earlier due dates, but we will advise the director, as needed.

Directors may make **one change at no charge** after the rooming list is submitted. After that, a fee is charged for added changes. Rooming list changes are not accepted within 30 days prior to the trip. Pricing is subject to hotel availability at the time the group approves the trip which may affect per person pricing from the initial proposal.



## Important Dates for Overnight Trips:

<ul style="list-style-type: none"><li>• <b>30 Days after Registration:</b><ul style="list-style-type: none"><li>• Hotel &amp; Bus deposits due.</li><li>• Return Contract (sent with first invoice)</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>90 Days prior to first date of travel:</b><ul style="list-style-type: none"><li>• Payment #1 (50% of balance) due</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>75 days prior to festival:</b><ul style="list-style-type: none"><li>• Submit final rooming list online.</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>4-6 weeks prior to festival:</b><ul style="list-style-type: none"><li>• Final performance schedule released</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>60 days prior to first date of travel:</b><ul style="list-style-type: none"><li>• Payment #2 (25% of balance) due</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>30 days prior to festival:</b><ul style="list-style-type: none"><li>• Participant Release forms due for ALL participants (sent with first invoice)</li><li>• Set-up sheets and director comments due (sent with final performance schedule)</li><li>• Final payment due (based on rooming list)</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>3 weeks prior to travel:</b><ul style="list-style-type: none"><li>• Itinerary finalized</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>1 week prior to travel:</b><ul style="list-style-type: none"><li>• Pre-trip package shipped to school with tickets, itinerary, and helpful information</li></ul></li></ul>
<ul style="list-style-type: none"><li>• <b>Note:</b> Airfare will be billed separately based on carrier due dates and requirements</li></ul>

## Travel Insurance

Forum Festivals highly encourages participants to purchase travel insurance. We offer travel protection added to your packages through Travel Insured and can add protection for a small additional per person fee.

All overnight proposals will now include student basic with Cancel for Any Reason travel protection. If you would like to remove this protection or add additional coverage options, please contact us.

Additional documentation about coverage is available on request.

Our [cancellation policy](#) will remain in effect but travel insurance will protect your investment at any point.

## **Covid-19 Safety Policies**

All destinations and suppliers have their own rules related to COVID-19. For example, you may be required to quarantine upon arrival in some locations. Some locations may require masks or social distancing, or they may require you to provide proof of vaccination or negative testing. While Forum Music Festivals will try to assist you in understanding these requirements, you are responsible for understanding these requirements and must not rely on any representations made by Forum Music Festivals. Should you be denied entry to any destination or attraction, Forum Music Festivals will not be responsible for any such denial, or any cost associated therewith.

All medical costs associated with a COVID-19 infection during the trip are the responsibility of each individual traveler.

## We want to participate! How do I register?

### *Registering your group is easy!*

You may...

- **Register at our website:**  
[www.forummusicfestivals.com](http://www.forummusicfestivals.com). Our website walks you through the registration process. Create a new online account or access your current account.
- **Give us a call (1-888-763-6786).**  
We'll answer your questions and register your group over the phone.

**Remember**—registration is confirmed once registration fees are paid.

[Complete your registration](#) and your ensemble has a tentative spot in the festival line-up. A \$100 non-refundable registration fee confirms the date for one or two performing groups. Entries are scheduled on a first come basis upon receipt of the registration fee. Additional ensembles over two from the same director are registered on a space-available basis at a \$100 registration fee for each ensemble.

Schools attending on two different dates are required to register for each date and the registration fee is required for both dates. At the time of registration, please note any information that will affect your arrival at the festival.

## Professional Affiliations

### Affiliations

American Choral Directors Association (ACDA)

American String Teachers Association (ASTA)

Disney Youth Travel Planner Symposium

2018 Recipient of the Disney Youth programs

*You've Got a Friend in Me* award

National Association for Music Education (NAfME)

Student & Youth Travel Association (SYTA)



American String Teachers Association



Proud Corporate Member



## What is your cancellation policy?

Registration fees are *non-refundable*. Theatre tickets are *non-refundable*. Bus, hotel deposits, and some activities or meal vouchers may not be refundable. Please contact FMF directly for nonrefundable specifics of your package.

Cancellation requests, signed by a school official, must be emailed or mailed to our office. The postmarked date and time reflected on the email will be used as the cancellation date. Please allow 30 days after the festival for refunds.

Festival registration fees for both one-day and overnight packages are considered non-refundable and do not apply towards festival balances.

***Cancelled one-day packages*** are subject to the following refund policy:

For packages cancelled 45 days or less prior to the festival date, a time slot has been reserved for your ensemble in the schedule and no refunds will be processed after that time.

Once the performance schedule has been released (approximately 4-6 weeks prior to the festival), a \$250 cancellation fee will apply when directors remove an individual performing ensemble from the schedule, but do not cancel the group in its entirety. We are happy to add your additional ensemble as space permits, but directors must inform us when an ensemble will not perform prior to the release of the schedule so other schools may participate.

***Cancelled overnight packages*** (including the hotel deposit) are subject to the following refund policy (applies whether entire group cancels or individual cancellations):

Prior to 60 days before first day of travel:	Full refund minus registration fee or any non-refundable deposits (theatre, bus, hotel, etc.).
45-59 days prior to first day of travel:	\$50 per person fee will be assessed. All other payments will be refunded unless designated as non-refundable deposits.
45 days or less prior to first day of travel:	No refunds approved for group cancellations. No refunds approved for individual cancellations 30 days or less prior. Participants unable to travel may be replaced by another traveler but a \$50 change fee may be assessed. Please contact FMF for options.

\*Please note separate [Disneyland Resort Ticketing Policy](#)

***A Note on Attrition:***

We understand changes occur in student travel. We accommodate changes to your package to the best of our ability. Pricing is based on current availability, fees & taxes based on the total number of participants (students, chaperones, & educators). If that number changes, we may re-price your package to adjust prorated costs, etc. Please note that if the package is re-priced due to attrition, it will likely increase the per person price by just a few dollars.

## California Festival Venues

- Anaheim
- Los Angeles/Magic Mountain
- San Diego
- San Francisco



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